

## ANGOLA

### VISA REQUIREMENTS

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The Pretoria and Johannesburg embassy have introduced a fingerprint system so passengers need to go in to get their fingerprints taken. **Please note we are only making use of the Pretoria Embassy so please follow the requirements for Pretoria.** The procedure to apply is as follows:

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**Please note the embassy has a strict dress code: Men may not wear short trousers and women may not wear open toe shoes. Applicants will not be allowed in the embassies if they are not dressed accordingly.**

### GENERAL REQUIREMENTS

- Valid passport (must be valid for six months), with 3 adjacent clean pages.
- Fully completed application form
- Two passport size colour photographs
- Itinerary
- Copy of ID Book / Resident stamp for foreign passports
- Short term 7 day visas must enter Angola within 72 hours of visa being issued. Please note that applicants applying for a Short Term visa in Johannesburg on a Wednesday will have to collect their passports in person at the Bruma embassy on the Friday.
- Yellow fever certificate copy

### **Special requirements for Business - JOHANNESBURG**

- South African Business letter stating purpose of visit and duration of stay. Make sure the letter is addressed as follows:  
**Consulado Geral de Angola – Africa do Sul** This letter must be in Portuguese. If the client is requesting a SHORT TERM VISA then the letter must request this. If the client is requesting an ordinary visa then the letter must request this.

- Invitation letter stating purpose of visit and duration of stay- from company in Angola must be in Portuguese, have company stamp and must be signed and include a telephone number and full address. Make sure the letter is addressed as follows: **Consulado Geral de Angola – Africa do Sul**. If the client is requesting a SHORT TERM VISA then the letter must request this. If the client is requesting an ordinary visa then the letter must request this. THIS MUST BE ORIGINAL AND EMAILED DIRECTLY TO THE CONSULATE. THE ORIGINAL MUST BE SENT TO CLIENT.
- Invite must be emailed from the Angolan company to the Angolan embassy in Johannesburg: [sectcomunicons.joahesburgo@gmail.com](mailto:sectcomunicons.joahesburgo@gmail.com) or [consulado.joanesburgo@mirex.gov.ao](mailto:consulado.joanesburgo@mirex.gov.ao)
- **“Alvara Comercial”** – This document is the certificate of registration for the company in Angola. The inviting company can provide this.
- **“Diario Da Republica”** – This document is the Government Gazette.
- **“De Contribuinte”** – Company Tax documents.
- **“Documento De Arrecadacao De Receitas”** – Document revenue (must not be older than a year)
- **“Documento De Liquidacao De Impostos: - Tax clearance Document.**  
(must not be older than a year)

#### **Special requirements for Business - PRETORIA**

- South African Business letter stating purpose of visit and duration of stay. Make sure the letter is addressed as follows: **Ao Sector Consular, Embaixada da Republica de Angola Pretoria – Africa do Sul** This letter must be in Portuguese.
- Invitation letter stating purpose of visit and duration of stay- from company in Angola must be in Portuguese, have company stamp and must be signed and include a telephone number and full address. Make sure the letter is addressed as follows: **Ao Sector Consular, Embaixada da Republica de Angola Pretoria – Africa do Sul**.
- **“Alvara Comercial”** – This document is the certificate of registration for the company in Angola. The inviting company can provide this.
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#### **Special requirements for Work Permits**

- Passport must be valid for 18 months plus copy.
- Contract signed by both employer and employee.
- Applicant's declaration on which he/she undertakes to abide with the Angolan laws.
- Police record from the country of residence with a validity of 6 months
- Educational/professional certificates
- Curriculum Vitae
- Medical report with the HIV/AIDS certificate.
- Declaration which the existence of family relationship with the national of residences.
- Document which proves that the contracting institution is duly legalized.
- Photostat copy of the company's business permit to practice.
- Photostat copy of updated income tax.
- Publication in the "Government Gazette".
- All documents must be translated in Portuguese and certified.
- All documents concerned must be authenticated by the Ministry of Foreign Affairs

### **CAPE TOWN**

- Employment letter must be stamped by the company and must be in Portuguese.
- Need yellow fever certificate (copy is fine)
- Bank Statements.
- The Invitation letter (Diaro Da Republica or Cartao De Contribunite) and ID/Passport of the person who signs the LOI must be faxed directly to the embassy from Angola to these numbers: (021) 4258705
- Both letters must be addressed as follows: Consul General of Du Cape Town, Angola Du

### **Processing Time**

- 10-15 working days