

# **Overseas British passport applications**

### How long it takes

Your application will take **at least** 8 weeks from when it's received by Her Majesty's Passport Office in the UK.

You may have to attend an interview for a first adult passport.

Applications may take longer if:

- HM Passport Office need to ask you for more information or documents
- the photographs you send are rejected

## How to apply

You must apply and pay for your passport online.

Before you start you need:

- your current passport
- 2 identical new photos of you (or your child, if it's a child passport application)
- any other current passports issued by other countries
- a MasterCard, Visa, Visa Electron, Visa Debit or Maestro (UK Domestic) card Maestro (International) cards aren't accepted

Read the <u>guidance notes</u> to help you fill in your online application. Check which <u>supporting</u> <u>documents</u> you must send with your application. Any documents that aren't in English (including documents showing an address) must be translated by a professional translator.

You will need to print, sign and post your declaration form at the end.

Start your application on Her Majesty's Passport Office website

#### Getting your passport

Your passport and supporting documents will be delivered separately by courier.

## **Contact the Passport Adviceline**

Telephone: +44 (0) 300 222 0000 Monday to Friday, 8am to 8pm (UK time) Saturday, Sunday and public holidays, 9am to 5:30pm (UK time)

## **Getting started**

\*required information

## **Completing your application**

- \*What type of passport is needed?
- Renewal
- First British passport (or renewal of an Old Blue passport)
- Lost or stolen passport replacement
- Damaged passport replacement
- Extension of a passport to full validity
- Changes to an existing passport
  - ✤ Where does the applicant live? :

What we do with your information.

We will check the details you provide using information held by public and private sector organisations in order to determine whether to issue a passport. Those details may be used by Her Majesty's Passport Office to test our systems and to ensure the effective operation of passport services. We may also contact you to ask if you are satisfied with such services.

We may pass information held on your passport and on related passport records to public and private sector organisations in the UK and abroad when you use your passport, obtain a service or when it is in the public interest to do so. Further information can be found on our privacy statement at <u>www.gov.uk/HM-passport-officeOpens new window</u>.

\* I have read and understood the statement above.

#### Who is the passport for?

\*required information

## Application details

Name (to appear on the passport)

TitleOther title

\*First and middle name(s)

\*Surname

Maiden or all previous names (surname first). If you do not provide all previous names it may delay the application.

<ul> <li>Gender</li> </ul>			
• Female			
• Male			
*Date of birth			
Day:			
Month:			
Year:			
Place of birth			
<b>∗</b> Town			

\*Country (e.g. United Kingdom)

Your address is required for correspondence and for the return of your supporting documents and new passport. Your address will not be shown on your new passport.

Residential address \*Postcode / ZIP \*Address line 1 Address line 2 \*Town/City State/Province

Country South Africa Do you want delivery to an alternative address (this is optional)? If yes please fill below:

Alternative delivery address

Please provide your alternative delivery address below. Please read 'Help on this' above before completing.

Country (e.g. United Kingdom) Postcode / ZIP

Address line 1

Address line 2

Town/City

10wil/ City

Contact details

Please include at least one phone number and an email address below

Mobile phone number

Alternative phone number

**∗**E-mail address

\*Confirm E-mail address

If the applicant has held or been included on a British passport before you must state this here. Provide the passport numbers of the documents below.

If the applicant has an uncancelled British passport you must send this with the application.

If the applicant is a dual national, you should send us a full colour photocopy of the uncancelled non-British passport, or British Overseas Territories Citizen passport (every page including blank pages). Put the passport number in the additional information box.

An uncancelled passport is one that is either:

- current and in use or
- has expired but has not been physically altered (e.g. corner cut off by the issuing authority).

### Passport details

\*How many uncancelled passports are you sending us?

0	None		
0	One		
0	Two		
0	Three		
Passport 1			
Passport number			
Passport 2			
Passport number			

Passport 3

Passport number

We need information about the applicant's parents to confirm if the applicant is eligible for a British passport. Please provide as much information as you can. The application may be delayed if you don't and we may need to contact you for more information.

#### Marriage details

*Were your parents married?				
0	Yes			
0	No			
0	Don't know			

Date of parent's marriage (if known / applicable)

Day

Mother or Parent 1 Help on this

Mother or Parent 1's name

Full name (surname first)

Mother or Parent 1's place of birth

Town

Country (e.g. United Kingdom)

Mother or Parent 1's date of birth

Day

Month Year

Mother or Parent 1's nationality at the time of your birth

Mother or Parent 1's British passport (if known / applicable)

Passport number

British passport date of issue (if known / applicable)

Day

Father or Parent 2 <u>Help on this</u> Father or Parent 2's name

Full name (surname first)

Father or Parent 2's place of birth

Town

Country (e.g. United Kingdom)

Father or Parent 2's date of birth

Day

Month Year

Father or Parent 2's nationality at the time of your birth

Father or Parent 2's British passport (if known / applicable)

Passport number

British passport date of issue (if known / applicable)

Day

We need information about the applicant's grandparents' to confirm if the applicant is eligible for a British passport. Please provide as much information as you can. The application may be delayed if you don't and we may need to contact you for more information.

Marriage details of maternal grandparents or parent 1's parents <u>Help on this</u> Were they married?

• Yes

O No

O Don't know

Date of marriage (if known / applicable)

Day

Maternal grandmother or parent 1's mother's details <u>Help on this</u> Name

First and middle name(s)

Surname

Place of birth

Town

Country (e.g. United Kingdom)

Date of birth

Day

Maternal grandfather or parent 1's father's details <u>Help on this</u> Name

First and middle name(s)

Surname

Place of birth

Town

Country (e.g. United Kingdom)

Date of birth

Day

Marriage details of paternal grandparents or parent 2's parents <u>Help on this</u> Were they married?

0	Yes
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O No

On't know

Date of marriage (if known / applicable)

Day

Paternal grandmother or parent 2's mother's details Help on this

Name

First and middle name(s)

Surname

Place of birth

Town

Country (e.g. United Kingdom)

Date of birth

Day

Paternal grandfather or parent 2's father's details Help on this

Name

First and middle name(s)

1

Surname

Place of birth

Town

Country (e.g. United Kingdom)

Date of birth

Day

Additional information

You can enter up to 2000 characters. If you don't have enough space, write the information on a piece of paper, sign it and include it with your declaration form and supporting documents.



Braille sticker

□ I read Braille and require a passport sticker.

required information