#### **Netherlands**

# **VISA REQUIREMENTS**

Schengen State requirements- As from the beginning of June 2013

Passengers over the age of 12 years will be required to have their fingerprints taken. (These fingerprints will remain on the system for 5 years)

# <u>Visas International can do the following:</u>

- Collection of Visa Applications and dropping off as Normal
- Checking and preparing the documentation (making sure all the correct requirements are there)
- Making appointments (Depending on available appointment slots)
- Collection of the passport once the Embassy has finalised the application

Visas International will always go the extra mile to support you in order for your passengers travel.

Applications can be submitted to VFS and must apply in person. For more information please log onto <a href="http://www.vfsglobal.com/Netherlands/SouthAfrica/">http://www.vfsglobal.com/Netherlands/SouthAfrica/</a>. Appointments must be made prior to submission.

### **GAUTENG – CAPE TOWN**

➤ Valid passport (must be valid for six months) and signed on page 32. Temporary S.A. passports will not be accepted.

\*Please make copies of all used pages in the passport which includes visas and pages with exit and entry stamps as well as a copy of the biometric page of the passport.

- ➤ Original fully completed application form filled on online <a href="https://consular.mfaservices.nl/schengen-visa">https://consular.mfaservices.nl/schengen-visa</a> with applicants' signature. Please make sure question "37. Signature (for minors signature of parental authority/legal guardian)" AND bottom of form is signed
- Two recent passport size colour photographs (must have a white background). NO STAPLE MARKS ON THE PHOTOS.
- ➤ Detailed itinerary.
- > Original air ticket plus one copy.
- ➤ Insurance and breakdown of insurance. (Coverage at least EURO 30 000)
- > 3 months recent bank statements.
- > Proof of confirmed accommodation.
- ➤ Children letter from school.
- ➤ All passengers travelling via the UK will be required to first obtain a valid British visa.

### **Special requirements for Tourists**

- ➤ South African employment letter must state salary
- ➤ If visiting family/friends then filled out <u>sponsorship form</u> that needs to be certified by the authorities in Netherlands.

# **Special requirements for Business**

- > South African business letter must state salary
- Letter of invitation from the company in Netherlands (no emails).
- Checklist signed

#### **Minors**

- Notarised parental consent is required for persons under 18 years of age if they are not travelling with a parent or legal guardian, OR if they are travelling with one parent only.
- ➤ Minors travelling to Netherlands need to submit full-unabridged birth certificate.
- ➤ Both parents of minor children must appear in person to submit written and certified consent to the consular handling the visa application. The written consent from the parents need to be accompanied by a South African passport or driver's licence card to certify signature.

# **Processing Time**

- > 5-15 working days from when submitted. Keep in mind availability of appointments.
- ➤ Cape Town Please note that processing time will be 6 working days as applications are sent to Pretoria for processing.
- > Durban only accepting cash as payment