

NIGERIA

VISA REQUIREMENTS

From the 6th November 2017 all clients must appear in person to do Biometrics at the OIS Service centre at 6 Bolton Road, Parkwood, Rosebank, Johannesburg. Visas International can still do the following:

- Check the documents.
- Load form online.
- Make appointment and assist with payment
- Collect once the visa is ready.

The Consulate General of Nigeria will only accept clear COLOR copies of all documents submitted.

When travelling to Nigeria please keep the following documents on you in accordance with Nigerian immigration requirements:

- Letter of invitation for Business travellers.
- Proof of Business appointments whilst in Nigeria
- Return ticket
- Hotel Accommodation
- Proof of the validity of the Green Card or CEPAC (Only applicable to residents living in Nigeria)
- A valid yellow fever certificate

PLEASE NOTE:

Visas International will be uploading the application form on the Nigerian Consulates website. www.immigration.gov.ng. Client is required to do this but Visas International can assist and load on the client's behalf and a fee will be charged to do this. Please ensure that you complete the new form thoroughly (all questions to be answered) and that the passport copy is clear with all the details.

All visa payments are done (electronically) over the internet via "GMAIL ACCOUNT" the afternoon before submission in order to receive confirmation from the Nigerian government for the application to be accepted. There are however times on the following day when the payment still do not reflect on the Nigerian Immigrations website resulting in the application not being able to be processed by the Consulate and Visas International will be unable to intervene.

Once payments have been made and the payment is printed please do NOT follow the appointment date and time as displayed on the payment.

No money is refundable for payments done via a Gmail account.

GAUTENG

- Valid passport (must be valid for six months) with 6 consecutive clean pages BACK to BACK and next to each other.
- Fully completed application form.
- Copy of passport
- One recent passport size colour photograph (must have a white background with NO STAPLE MARKS ON THE PHOTO). Not older than 3 months.
- Flight booking or copy of air ticket
- Proof of accommodation
- If the passenger is a foreign passport holder then need the passport with the resident permit in it.
- ECOWAS citizens must show proof of legal entry into SA.
- All SA passport holders require copy of ID.

Special requirements for Business

Business letter from South African company and must state the nature, purpose and reason. The letter must be addressed to: THE CONSULATE GENERAL OF NIGERIA IN JOHANNESBURG, 16 RIVONIA ROAD, ILLOVO. This letter must also include the client's contact information.

- Invitation letter from company in Nigeria and must state the nature, purpose and reason. The letter must be addressed to: THE CONSULATE GENERAL OF NIGERIA IN JOHANNESBURG, 16 RIVONIA ROAD, ILLOVO. The host in Nigeria must also put their full names as shown in the passport when sending the letter. No Abbreviations or nicknames.

- Copy of the host passport that signed the invite. If not Nigerian then also a copy of their resident permit in Nigeria.
- Certificate of incorporation of Company in Nigeria.
- Copy of the inviting company Tax clearance certificate.
- Please make sure these letters contain the correct wording and must correspond with one another.
- Proof of Hotel reservation
- 3 months original recent bank statements stamped by the bank. Must have a minimum of R30,000 in the account. Must be in English. If the Invitation letter states that the inviting company is covering all expenses then this amount can be from R18,000.

Special requirements for Tourists

- Proof of hotel booking/accommodation
- Letter of invitation by organisation or photocopy of data page of passport and other proof of identity if invited by a Nigerian. The letter must be addressed to: THE CONSULATE GENERAL OF NIGERIA IN JOHANNESBURG, 16 RIVONIA ROAD, ILLOVO. The host in Nigeria must also put their full names as shown in the passport when sending the letter. No Abbreviations or nicknames.
- Photocopy of data page of passport, photocopy of Entry Visa and CERPAC Card if invited by a Resident Immigrant
- Evidence of Enough funds to sustain stay in Nigeria
- 3 months Original recent bank statements stamped by the bank. Must have a minimum of R18,000 in the account.
- South African. Passport holders can only get (Single) entry Visas for Holiday.
- All SA passport holders require copy of ID.

RESIDENCY / STR VISA APPLICATION

Please note that the Visa cost for the STR Visa has increased dramatically. Please call Visas International for the costs

- 4 x fully completed Residency / STR visa application form. Must be typed out and not hand written.

- 4 x recent passport size colour photographs (must have a white background with NO STAPLE MARKS ON THE PHOTOS).
- 4 x offer of employment.
- 4 x acceptance of offer of appointment.
- 4 x renewal of expatriate quota position.
- 4 x curriculum vitae (CV).
- 4 x letter of employment.
- 4 x proofs of qualifications (**Originals or certified copies**)
- 4 x letters of reference.
- 4 x contract
- 4 x Certificate of Incorporation of the Company.
- 4 x 3 months recent bank statements stamped by the bank. Must have a minimum of R15,000 in the account.
- 4 x copy of ID for SA passport holders.

TEMPORARY WORK PERMIT (TWP)

Please note that the Visa cost for the TWP Visa has increased dramatically.
Please call Visas International for the costs

- Fully completed application form.
- Two recent passport size colour photographs (must have a white background with NO STAPLE MARKS ON THE PHOTOS).
- Business letter from South African company and must state the nature, purpose and reason. The letter must be addressed to: THE CONSULATE GENERAL OF NIGERIA IN JOHANNESBURG, 16 RIVONIA ROAD, ILLOVO.
 1. Invite letter from company in Nigeria. The letter must be addressed to: THE CONSULATE GENERAL OF NIGERIA IN JOHANNESBURG, 16 RIVONIA ROAD, ILLOVO BAARD STREET. The host in Nigeria must also put their full names as shown in the passport when sending the letter. No Abbreviations or nicknames.
- Certificate of Incorporation of the company in Nigeria
- Nigerian Telecommunication telex from Nigeria in Abuja which must be certified a true copy of the original with a stamp from COMPTROLLER-GENERAL OF THE IMMIGRATION OF NIGERIA.
- 3 months Original recent bank statements stamped by the bank. Must have a minimum of R30,000 in the account.
- Copy of ID for SA passport holders.

ACCOMPANY SPOUSE/JOINING PARENTS/DEPENDANTS

- Photocopy of Principle Immigrant's entry visa
- Photocopy of Principle Immigrant's Residence (CERPAC) Card
- Photocopies of relevant pages of Applicant's passport
- Marriage Certificate (Spouse)
- Birth Certificates (For minors below 16 years)

TRANSIT VISA

- Valid visa to onward destination outside Nigeria
- Confirmed Airline ticket to final destination
- Evidence of routing – vessel, Air transit or Border Transiting

Minors

- Notarised parental consent is required for persons under 18 years of age if they are not travelling with a parent or legal guardian, OR if they are travelling with one parent only.

Processing Time

±3-6 working days providing the embassy does not have delays.

- STR visas can have a delay of up to 3 weeks