

Subject to Regularization (STR) Visa Checklist

Apply for a STR Visa if you are travelling to Nigeria (for more than 3 months) for:

- Any type of work
- Family member of someone settled in Nigeria, who is intending to live in Nigeria

APPLICANTS FOR VISA/S ARE TO SUBMIT THEIR APPLICATIONS IN PERSON AS YOU`RE NOW REQUIRED TO CAPTURE YOUR BIOMETRICS AS PART OF THE VISA REQUIREMENTS

Documentation Required:

1. Passport/Travel Document with minimum of 6 months validity. Must have a minimum of 2 empty visa pages.
2. 4 recent passport sized photographs
3. Letter of Request for STR visa on behalf of the expatriate from the company in Nigeria (Four copies).
4. Certificate of incorporation from company in Nigeria (Four copies).
5. Completed IMM/22 forms with photographs (Typed) (Four copies).
6. Complete entry visa application form online at <https://visa.immigration.gov.ng/>. Once completed this must be printed out, signed and dated by applicant (Four Copies).
7. Print payment and acknowledgement slips once online payment is complete from portal.immigration.gov.ng/visa/OnlineQueryStatus
8. Four copies of the valid Expatriate Quota clearly showing the position and four certified copies of the Expatriate from quota from the inviting company in Nigeria.
9. Applicant`s Resume and copies of all qualification declared. These should match the intended job position offered (Four copies each).
10. Offer of Employment, Letter of Acceptance of offer and Contract of the employment (Four copies each).
11. Inviting Companies must attach company tax returns.
12. Photocopies of data page of Applicant`s passport, and ID if South Africans. (Four copies)
13. Flight booking (not a confirmation) (Four copies) (Optional).

Documentation Instructions:

- EXPATRIATE QUOTA MUST BE VALID FOR AT LEAST SIX MONTHS PRIOR TO APPLICATION.
- IMMIGRATION FORM IMM 22 MUST NOT BE MORE THAN 3 PAGES WHEN PRINTED.
- POSITIONS TO BE HELD MUST BE CONSISTENT TO WHAT IS APPROVED ON THE EXPATRIATE QUOTA.
- DOCUMENTS NOT IN ENGLISH MUST BE SUBMITTED WITH A CERTIFIED TRANSLATED COPY.
- ALL SUPPORTING DOCUMENTS MUST BE IN COLOUR, EXCLUDING APPLICATION FORM/ PAYMENT RECIEPTS, FLIGHT TICKETS AND HOTEL RESERVATION.
- ALL LETTERS MUST BE ADDRESSED TO: THE NIGERIA HIGH COMMISSION, 971 FRANCIS BAARD STREET, ARCADIA, PRETORIA.
- ALL DOCUMENTS SUBMITTED MUST BE IN QUADRUPLE.
- ALL LETTERS SHOULD BE SIGNED, DATED WITH VALID TELEPHONE NUMBERS.
- NON-SOUTH AFRICAN PASSPORT HOLDER – MUST PROVIDE LEGAL RESIDENCE (Resident Visa/Permit).
- ECOWAS CITIZENS MUST SHOW PROOF OF LEGAL ENTRY INTO SA.
- APPLICANT MAY BE INVITED FOR INTERVIEW BEFORE VISA/ ENTRY PERMITS ARE ISSUED.
- A VALID PASSPORT DATA PAGE OF INVITEE MUST BE SUBMITTED.

- **SOUTH AFRICAN PASSPORT HOLDERS MUST PROVIDE COPY OF ID, ORIGINAL MUST BE SHOWN WHEN SUBMITTING APPLICATION.**
- **ANY VISITORS INVITED BY A CHURCH IN NIGERIA MUST SUBMIT AN AUTHORIZATION LETTER FROM THE NIGERIAN FEDERAL MINISTRY OF FOREIGN AFFAIRS (THE CHURCH MUST REQUEST FOR THIS LETTER ON BEHALF OF APPLICANT).**
- **PLEASE COME WITH ORIGINAL MARRIAGE CERTIFICATE FOR VERIFICATION PURPOSE ONLY.**
- **PLEASE MAKE AND KEEP COPIES OF ALL DOCUMENTS SUBMITTED BECAUSE NO THERE IS NO GUARANTEE THAT DOCUMENTS WOULD BE RETURNED.**
- **ALL REQUIRMENT AND PROCEDURE ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.**
- **DO NOT CONFIRM FLIGHT OR HOTEL RESERVATIONS BEFORE DECISION OF VISA ISSUANCE.**