

SAUDI ARABIA

VISA REQUIREMENTS

Please be advised that visas must be done in person for Biometrics. This is done through VFS and appointments need to be made online. There are 2 VFS centers based in Johannesburg and Cape Town. Johannesburg clients can go in person or Visas International can assist in sending in the application but the client will have to meet our representative at VFS.

Johannesburg address:

Saudi Arabia Visa Services Center
1st Floor Rivonia Village Office Block
Corner Rivonia Boulevard and Mutual Road
Rivonia
Johannesburg 2196
South Africa

Cape Town:

Saudi Arabia Visa Services Center
28th Floor, ABSA Center
2 Riebeeck Street
Cape Town 8001
South Africa

GAUTENG

- Valid passport (must be valid for six months)
- One original completed application form with the applicants' signature. All details must be completed fully.
- Two recent passport size color photographs

- Detailed itinerary
- Two Clean passport Pages Side to Side
- Original Yellow fever certificate.

Requirements for Business Visit visas

- South African employment letter must be original or printed in color, stamped by the company and must have the following information:

Employment letter format must be as below:

Directed to:

Kingdom of Saudi Arabia.

Consulate section manager.

Subject: Business visit visa request (validity of the visa Single- or 365 days multiple entry)

Employment letter to confirm the below:

. Applicant name, Passport number, Job title, starting date within the company and purpose of visit.

. Company business of the Applicant company in South Africa.

. Interested Business between both parties.

. Employment letter to include the company letterhead and mention the below:

Official website for the company, Official email address, contact numbers, company registration number and address.

. Confirmation from the applicant company that applicant will be visiting Saudi Arabia on their

behalf and to state the name of the company in Saudi.

- The company in Saudi Arabia must take the letter of invitation to the Department of Foreign Affairs in Saudi. In return they will receive a “E” number and copy of that document must be sent to the client in South Africa for submission.
- Copy of the South African company registration document.
- If client is requesting a Multiple 1 year or more then must also provide a employment contract.

- Clients with qualifications stated on form must also provide color copies of the Qualification certificates.
- Copies of the company's registration papers from the company in Saudi Arabia that is inviting the passenger
- A block number from the Ministry of Foreign Affairs in Saudi Arabia is required for all Muslim travelers and all females.

Umrah and Haj Pilgrimage

- Passengers are to go through an agency that is registered in the Kingdom of Saudi Arabia. The Royal Embassy of Saudi Arabia will direct the passengers on whom to deal with

Work and Residence Visa applications

- In addition to the medical report required by the Embassy, X-Ray reports and the International Certificate of Inoculation and vaccination (Yellow Card) are required.

Processing Time

- ± 7 working days.
- Work permits ±2 weeks.