

SPAIN

VISA REQUIREMENTS

GAUTENG – CAPE TOWN – DURBAN

Schengen State requirements- As from the beginning of June 2013

Passengers over the age of 12 years when submitting for the 1st time will be required to have their fingerprints taken. (These fingerprints will remain on the system for 5 years)

Visas International can do the following:

- Collection of Visa Applications and dropping off as Normal
- Checking and preparing the documentation (making sure all the correct requirements are there)
- Making and paying for appointments if applicable (Depending on appointment availability)
- Meeting and assisting the passenger at the Embassy as well as handing over the Correct documentation in order for the passenger to submit
- Collection of the passport once the Embassy has finalised the application

Visas International will always go the extra mile to support you in order for your Passengers travel.

Please note from the 3rd January 2017 Visa applications for Spain is to be done in person directly through BLS. <https://sa.blsspainvisa.com/> Appointments must be made and Visas International can do this on the client's behalf.

Legal residents (South Africans or other nationals) in the provinces of Northern, Eastern and Western Cape, Republic of Comores, Republic of

Madagascar and Republic of Mauritius must apply at the Consulate General of Spain in Cape Town.

Legal residents (South Africans or other nationals) in the provinces of Gauteng, Free State, Limpopo, North West, Mpumalanga and Kingdom of Lesotho must apply at the Embassy of Spain in Pretoria.

Requirements

- Valid passport plus one copy (must be valid for six months). Note: page 32 of the passport to be signed and bearer's details must be filled in. Must have at least 2 full blank pages. Issued with 10 years validity. Temporary passports WILL NOT BE ACCEPTED.
- One Schengen original fully completed application form. **Please make sure question “37. Signature (for minors signature of parental authority/legal guardian)” AND bottom of form is signed**
- Two recent colour passport photos (Will only be accept photos with a white background). NO STAPLE MARKS ON THE PHOTOS.
- Checklist to be signed by the client CHECKLIST
- Means of transport: Valid return flight ticket / train ticket / ferry ticket showing Spain as the main destination. Bookings will be accepted but bought tickets need to be presented on collection day of your granted visa. Other means of transport: By car – Insurance of the car, Vehicle registration documents and driving licence of the person driving.
In case of transit through Spain to a third non Schengen country: visa + ticket for onward journey
- Detailed itinerary of your trip (not your ticket) **Drawn up by yourself, the applicant,** with the following information: Dates of your trip, Entries and exits from each Schengen States and amount of days in each country and the total amount in Schengen States.
- The Spanish Consulate in Cape Town requires a detailed day to day itinerary

- Medical Travel Insurance: Insurance policy must cover “Assistance” in the Schengen Area not “reimbursement”. Value minimum of 30.000 €. Name of beneficiary (according to the passport), validity, schedule of benefit and amount covered. Medical and repatriation expenses must be included.
- 3 months original recent bank statements stamped by the bank. Passengers must have a minimum of R8500.00. Up to 9 days: minimum amount of 561.60 €, More than 9 days: add 62.40 € per day. **BANK LETTERS OR INTERNET BANK STATEMENTS ARE NOT ACCEPTED.** The Spanish Consulate in Cape Town require the bank statements to be recent, original, stamped and on the bank’s letterhead. Certified copies of bank statements will not be accepted. Statements must be in English. Foreign passport holders will be requested to provide 6 months bank statements.
- Proof of accommodation (If RCI, proof of RCI vouchers).
- Foreign passport holders must have a valid resident permit valid for at least 6 months from date of return.
- To collect we need an authorization [letter](#) and copy of the client’s ID.
- Children – letter from school.
- The Spanish Consulate in Cape Town requires the following: If your spouse is on a EU passport you need to submit certified copies of the marriage certificate and passport. If they are not certified you will have to pay for the visa.
- All passengers travelling via the UK will be required to first obtain a valid British visa.
- The Spanish Consulate in Cape Town will only accept unabridged marriage certificates for those applicants whose spouse holds EU passports. You either need to submit the original unabridged marriage certificate or an original certified copy of the marriage certificate.

Special requirements for Tourists

- Original South African employment letter.

- The Spanish Embassy in Cape Town and Pretoria requires the South African Employment letter to state occupation, period employment, the full amount of the applicant's salary irrespective if the client applies for a business or tourist visa.
- Letter of invitation (copy / original) NOW has to be stamped by any Official Authority in Spain, ie: Police. Clients are to be advised that a Commissioner of Oaths / Notary will charge the inviting party should they take the invitation letter to Notary / commissioner of Oaths to be stamped. The letter of invitation must still be signed by the person inviting them
- Utility Bill of the inviting person in Spain.

Special requirements for Business

- Original business letter from South African Company which must have the following details on the South African letter: details of date started, occupation, salary and leave approval.
- The Spanish Embassy in Cape Town requires the South African Business letter to state occupation, period employment, the full amount of the applicant's salary irrespective if the client applies for a business or tourist visa. With this letter no bank statements will be required.
- Letter of invitation from the Spanish company and must be in Spanish (no emails).

Minors

- Notarised parental consent is required for persons under 18 years of age if they are not travelling with a parent or legal guardian, OR if they are travelling with one parent only.
- Minors travelling to Spain need to submit full-unabridged birth certificate.
- Students travelling for tourist purposes do not need a letter from their university but bank statements and a letter from the parents stating that they are financially responsible for them.

Processing Time

- 15 Working days

Visa Fee

- 60 € (visa fee is subject to change due to the exchange rate without any warning)
- Visa and VFS payments can be done with a bank deposit which Visas International can assist or clients may pay with a bank/credit card at VFS.
- Children from 6 to 12: 30 €

For further information for the Embassy in Cape Town please visit the embassy's website:

www.consulateincapetown.maec.es