



Pretoria

Name of applicant	
-------------------	--

	YES	NO
Application form (no 119031) completed and signed twice (box 37 and end of page)		
Passport valid 3 months beyond the trip with a minimum of 2 blank pages <i>-SA "Document for Travel Purpose" and SA Temporary passports are not valid for travel to Sweden</i>		
Copy of bio data page of passport		
Copy of previous Schengen visa stickers		
Non-South African nationals: South African residence permit or temporary residence permit valid at least three months beyond the planned stay in the territory of the Member States. <i>-If the resident permit is not affixed in the current passport, old passport with permit must be submitted.</i>		
Travel/medical insurance policy for the whole duration of the stay in Schengen. <i>-Should cover medical costs of at least 30.000 EUR valid for all Schengen states</i>		
Pre-booked flight ticket specifying flight numbers and entry and exit dates to and from the Schengen area		
Proof of sufficient means of subsistence during the intended stay: bank statement specifying applicants name for the past three months , unless all the expenses are covered by the employer or the host		
The invitation letter must clearly identify the host and the invitee (name, address, birthdate, official identification number, occupation and permanent residence), the purpose of the visit; length of stay and accommodation status (where will the invitee stay and who pays for it)		
Proof of accommodation for the duration of the intended stay. If accommodation costs are covered by another entity, this must be clearly stated in the invitation letter		
If applicant is staying with a relative or friend; Invitation form (no 240011/241011) with supporting documents for reference person or an invitation letter in another format specifying identify the host and the invitee (name, address, birthdate, official identification number, occupation and permanent residence); the purpose of the visit; length of stay and accommodation status (where will the invitee stay and who pays for it)		
Pre-paid tour , details of the tour and proof of payment to the tour operator should be provided		
Proof of employment: a letter from company stating monthly wages, continuing employment after period of leave and duration of vacation etc		

Self-employed: a certification from SA Companies and Intellectual Property Commission or SA Revenue Service is required		
Student: Letter from school/college/university in South Africa certifying the student status of the applicant.		
Minors: unabridged birth certificate and certified copies of ID/passport of both parents -if the minor travels alone: certified parental consent by both parents - if the minor travels with only one parent, the other parent must produce the certified consent. If only one parent has guardianship of the minor, the relevant court documents must be presented.		
Family member of EU/EEA citizen who are exercising their right free movement shall present copy of marriage certificate/birth certificate and copy of the passport of the EU/EEA citizen. Proof that EU/EEA citizen who are exercising their right free movement		
Diplomatic and official passport holders: only a Note Verbal is required. - <i>Ordinary passport holder mentioned in the note verbal: note verbal + travel insurance.</i>		
If the applicant does not intend to return to South Africa but go either to his country of origin or another third county, a reasonable proof of their intention is needed e.g. work contract in the new destination, or proof of enrolment in university/school or a rental agreement		

Other:.....
.....
.....
.....
.....
.....
.....

Date:.....Signature applicant:.....

Checked at VFS Global by:.....